

# LAKE BLUFF PUBLIC LIBRARY

123 E. Scranton Avenue  
Lake Bluff, Illinois 60044

## NOTICE OF BYLAWS AND POLICY COMMITTEE

The Bylaws and Policy Committee of the Lake Bluff Public Library Board of Trustees will meet in person for the purposes outlined below:

### Lake Bluff Public Library Board of Trustees Meeting of Bylaws and Policy Committee Tuesday, April 9, 2024 at 7 PM in Spruth Room

Prior notification of intention to attend is not required but is appreciated. Questions related to the Library agenda can be sent before or shared in person during the meeting to Library Director Renee Grassi at [rgrassi@lakeblufflibrary.org](mailto:rgrassi@lakeblufflibrary.org). For any other questions, contact at Renee Grassi at 847-234-2540.

#### **AGENDA**

##### **I. Call to Order**

##### **II. Roll Call**

##### **III. Public Comment**

##### **IV. ACTION: Review and Approve Minutes from March 7, 2024**

##### **VI. New Business**

- a. ACTION: Revise Library's Personnel Policy – Section 4: Employment and Compensation
- b. Update: Trustee Zaute's report of research and review of libraries' financial policies
- c. Update: Status of update for Computer Policy
- d. Discussion: Review current schedule of Library Policy Review; adjust as appropriate

##### **VII. Executive Session**

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

##### **VII. Any and all other business that may properly come before this Committee**

##### **XI. Adjournment**

All regular meetings and committee meetings of the Lake Bluff Board of Library Trustees are open to the public. If you wish to attend the April 9, 2024 meeting and have special requirements as outlined in the Americans with Disabilities Act, please notify the Library Director Renee Grassi by 12 pm on Tuesday, April 9, 2024.