

LAKE BLUFF PUBLIC LIBRARY

123 E. Scranton Avenue

Lake Bluff, Illinois 60044

NOTICE OF BUILDING AND GROUNDS COMMITTEE

The Building and Grounds Committee of the Lake Bluff Public Library Board of Trustees will meet in person for the purposes outlined below:

Lake Bluff Public Library Board of Trustees Meeting of Building and Grounds Committee April 3 at 4 PM in Spruth Room

Prior notification of intention to attend is not required but is appreciated. Questions related to the Library agenda can be sent before or shared in person during the meeting to Library Director Renee Grassi at rgrassi@lakeblufflibrary.org. For any other questions, contact at Renee Grassi at 847-234-2540.

AGENDA

I. Call to order

II. Roll Call

III. Public Comment

IV. **ACTION:** Review and approve minutes from Committee Meeting

- a. March 6, 2024
- b. February 7, 2024
- c. December 13, 2023

V. New Business

- a. Quotes for Environmental Report (lead paint and asbestos)
- b. Carpeting Analysis Report and Proposal
- c. Indoor Air Quality Report
- d. Master Plan Project Overview
 - a. Timeline: kick-off meeting, Board updates, etc.
 - b. Roles and Responsibilities: Director, Library Managers, Library Staff, Board, Engberg Anderson
 - c. Community Engagement: identify target audiences for engagement
 - d. Lake Bluff History Museum
- e. Brainstorm topics for community Letter from Trustee Janie Jerch RE: the building

VI. Library Director Updates

- a. Water Specialties Group Water Analysis Report
- b. Aunt Flow installation

VII. Executive Session

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

VIII. Any and all other business that may properly come before this committee

- a. Scheduling May 1, 2024 Meeting

IX. Adjournment

All regular meetings and committee meetings of the Lake Bluff Board of Library Trustees are open to the public. If you wish to attend the April 3, 2024 meeting and have special requirements as outlined in the Americans with Disabilities Act, please notify the Library Director Renee Grassi by 9 am on April 3, 2024.